



Please ask for Brian Offiler
Direct Line: 01246 345229
Email committee.services@chesterfield.gov.uk

The Chair and Members of
Community, Customer and
Organisational Scrutiny Committee

14 March 2017

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on TUESDAY, 21 MARCH 2017 at 5.00 pm in Committee Room 3, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Cabinet Member for Health and Wellbeing - Health Scrutiny and Deprivation, including 'Press Red' Work

5.05 pm – Verbal Report

(For Items 4, 5 and 6 the Committee will sit as the Council's designated Crime and Disorder Committee in accordance with Section 19 of the Police and Justice Act 2006)

4. Cabinet Member for Health and Wellbeing - Update as Chesterfield Scrutiny Member of the Derbyshire Police and Crime Panel (Pages 3 - 10)

5.45 pm - Minutes of the Meetings of the Derbyshire Police and Crime Panel held on 17 November, 2016 attached.

5. Cabinet Member for Health and Wellbeing - Progress Report on Community Safety Partnership (Pages 11 - 16)

5.55 pm – Chesterfield Community Safety Partnership Action Plan 2017-18 attached.

6. Scrutiny Monitoring (Crime and Disorder Matters) (Pages 17 - 20)

6.25 pm – Implementation Monitoring Schedule attached.

(For the Remaining Items the Committee will sit in its standard capacity as the Community, Customer and Organisational Scrutiny Committee)

7. Forward Plan

6.35 pm – link to Forward Plan of Key Decisions 1 April – 31 July 2017 - <http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=71&RP=134>

8. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 21 - 24)

6.45 pm – Work Programme – Community, Customer and Organisational Scrutiny Committee attached.

9. Minutes (Pages 25 - 34)

6.55 pm – Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 24 January, 2017 attached.

Yours sincerely,



Local Government and Regulatory Law Manager and Monitoring Officer

PUBLIC

Agenda Item

MINUTES of a meeting of the **DERBYSHIRE POLICE AND CRIME PANEL** held on 17 November 2016 at County Hall, Matlock.

PRESENT

Councillor Julie Hill (in the Chair)

Councillors R Bright (Derbyshire Dales District Council), G Claff (High Peak Borough Council), J Frudd (Derbyshire County Council), S Ellis (Derbyshire County Council), C Hart (Erewash Borough Council), C Ludlow (Chesterfield Borough Council) P Murray (South Derbyshire District Council), J Orton (Amber Valley Borough Council), P Pegg (Derby City Council) and J Ritchie (Bolsover District Council)

Derbyshire County Council officers also in attendance: R Appleby (Assistant Director of Finance), J Luckraft (Human Resources), J McElvaney (Director of Legal Services), D Rose (Improvement and Scrutiny Officer) and I Walters (Democratic Services Officer).

H Dhindsa, Police and Crime Commissioner, D Peet (Chief Executive, Office of the Police and Crime Commissioner (OPCC)), and H Boffy (Treasurer, OPCC), were also present.

Apologies for absence were submitted on behalf of Councillors J McCabe (High Peak Borough Council), K Morgan (Derbyshire County Council), J Lilley (North East Derbyshire District Council), J Whitby (Derby City Council) and K Jackson-Horner (Independent Member)

45/16 **MINUTES** **RESOLVED** that the minutes of the meeting of the Derbyshire Police and Crime Panel held on 15 September 2016 be confirmed as a correct record and signed by the Chair.

46/16 **MATTERS ARISING** Recruitment of Independent Member (minute 41/16/refers) At the last meeting nominations had been received to form the working group to undertake the shortlisting and interviewing of candidates. Membership of the working group was amended to achieve political balance and it was agreed that Councillors Hill, Frudd and Hart would form the group.

47/16 **POLICE AND CRIME COMMISSIONER'S UPDATE REPORT 2015-16** Hardyal Dhindsa, Police and Crime Commissioner for Derbyshire, gave an update on some of the areas of work that he had recently undertaken.

The Commissioner updated Panel Members in relation to community engagement work and focused particularly on the #D383 initiative, which had been launched in June 2016 and would reflect his manifesto pledge to visit all 383 towns and villages in Derbyshire and actively engage with the public in these communities. To date 19 separate locations had been visited.

Reference was also made to The Derbyshire Alert Scheme which had been launched on 27th September 2016 and was a community messaging system for the whole of Derbyshire.

The Commissioner also gave a number of recent examples of his partnership facilitation role and how this could have a positive impact in resolving specific issues in communities.

Members were given the opportunity to ask questions and also made a number of comments and observations on the update, to which the Police and Crime Commissioner responded.

Councillor Claff raised the issue of accountability for regional collaboration and explained that the Panel proposed to form a task and finish group to look at this matter in further detail. A number of Panel Members had attended the recent National Police and Crime Panel Conference where this matter had been discussed. The Commissioner welcomed this approach and agreed that David Peet, Chief Executive, would work closely with the group once it was established.

RESOLVED to note the update provided.

48/16 PCC BUDGET TASK AND FINISH GROUP UPDATE REPORT

The Panel was updated on the task and finish group's work in challenging and supporting the Police and Crime Commissioner's (PCC's) budget and financial performance.

The Panel agreed at its pre-meeting on 28 January 2016 to establish a working group to look in more detail at the PCC's in year and longer term budgets.

Members of the working group met with the (Chief Finance Officer (Treasurer) for the Police and Crime Commissioner's Office on the 13 October 2016. The meeting notes were appended to the report. The objective of the meeting was for members of the working group to further improve their understanding of the current and future budget position in order to assist the Panel with its budget scrutiny role.

Appendix 2 to the report provided a summary of financial information from the September Strategic Governance Board, which working group members had discussed during the meeting. There was a projected 2016/17 underspend for the Force of £2.123m (down from £2.368m). As in previous years, the overall financial strategy was to place achieved underspends into reserves.

Work was being carried out by the Home Office, in conjunction with the Association of Police and Crime Commissioners (APCC) and the National Police Chiefs Council (NPCC), to inform the development of a new funding formula. It was envisaged that the outcomes of the review work would be presented to Brandon Lewis, the Minister of State for Policing and the Fire Service at the Home Office, for him to determine whether or not to make any changes.

However, for 2017/18, the settlement would be based on the current regime. It was expected that the provisional settlement on police funding for Derbyshire would be announced around 18th December, before the Parliamentary Christmas recess and confirmed in mid-February 2017.

Overall, the financial position as presented by the Chief Constable and Chief Finance Officer (Treasurer) was 'green' which meant it was low risk and no action was required. The working group were assured that the PCC was successfully managing the budget.

Members of the working group agreed to the offer from the Chief Finance Officer (Treasurer) for the Office of the Police and Crime Commissioner (OPCC) of a training session for all PCP Members. This would take place on the 6th December. The objective of the training would be to inform Panel Members of the budget setting process of the PCC in order to prepare Members for the precept meeting in January 2017. The Treasurer also agreed that following the issue raised by Councillor Claff with regards to accountability for regional collaboration that she would build the financial aspects of this into the training session.

The working group had also requested that one or two more Panel Members join the group. This would ensure there were sufficient Members who had the relevant information and knowledge to update the PCP on budget matters.

RESOLVED (1) to approve the Councillor Jeff Lilley be approached to become an additional member of the Budget Task and Finish Group;

(2) that Panel Members confirm their attendance at the financial training session on the 6th December 2016 by replying to David Rose, Improvement & Scrutiny Officer;

(3) that the Panel note the information provided in the update from the working group; and

(4) to approve that Councillors Claff, Frudd, Orton, Bright and Murray form the task and finish group to look at the issue of accountability for regional collaboration.

49/16 **DATE OF NEXT MEETING RESOLVED** to note that the next meeting of the Derbyshire Police and Crime Panel would take place on Thursday 26 January 2016 at 11.00 am at County Hall, Matlock.

MINUTES of a meeting of the **DERBYSHIRE POLICE AND CRIME PANEL** held on 17 November 2016 at County Hall, Matlock.

PRESENT

Councillor Julie Hill (in the Chair)

Councillors R Bright (Derbyshire Dales District Council), G Claff (High Peak Borough Council), J Frudd (Derbyshire County Council), S Ellis (Derbyshire County Council), C Hart (Erewash Borough Council), C Ludlow (Chesterfield Borough Council) P Murray (South Derbyshire District Council), J Orton (Amber Valley Borough Council), P Pegg (Derby City Council) and J Ritchie (Bolsover District Council)

Derbyshire County Council officers also in attendance: R Appleby (Assistant Director of Finance), J Luckraft (Human Resources) J McElvaney (Director of Legal Services), D Rose (Improvement and Scrutiny Officer) and I Walters (Democratic Services Officer).

H Dhindsa, Police and Crime Commissioner, D Peet (Chief Executive, Office of the Police and Crime Commissioner (OPCC)), and H Boffy (Treasurer, OPCC), were also present.

Apologies for absence were submitted on behalf of Councillors J McCabe (High Peak Borough Council) K Morgan (Derbyshire County Council) J Lilley (North East Derbyshire District Council), J Whitby (Derby City Council) and K Jackson-Horner (Independent Member)

50/16 CONFIRMATION HEARING FOR THE APPOINTMENT OF A DEPUTY POLICE AND CRIME COMMISSIONER The meeting had been convened to undertake a confirmation hearing in respect of the proposed appointment of a Deputy Police and Crime Commissioner.

Mr Hardyal Dhindsa, Police and Crime Commissioner had provided the Panel with:-

- the name of the candidate – Mr Kevin Gillott;
- the terms and conditions on which the candidate was to be appointed; and.
- the criteria used to assess the candidate’s suitability for appointment.

The Commissioner addressed the Panel with regard to Mr Gillott's suitability for appointment.

Mr Gillott also addressed the Panel and was questioned in detail by Panel Members with regards to his proposed appointment.

The public and press were then excluded from the meeting whilst the Panel reviewed the proposed appointment.

The meeting was then re-opened to the public and the press.

RESOLVED to recommend to the Police and Crime Commissioner that Mr Kevin Gillott should be appointed to the post of Deputy Police and Crime Commissioner for Derbyshire.

51/16 CONFIRMATION HEARING FOR THE APPOINTMENT OF A CHIEF FINANCE OFFICER (TREASURER) FOR THE OFFICE OF THE POLICE AND CRIME COMMISSIONER (Councillors Ludlow and Ritchie were not present for this confirmation hearing). The meeting had been convened to undertake a confirmation hearing in respect of the proposed appointment of the Chief Finance Officer (Treasurer) for the Office of the Police and Crime Commissioner.

Mr Hardy Dhindsa, Police and Crime Commissioner had provided the Panel with:-

- the name of the candidate – Mr Andrew Dale;
- the terms and conditions on which the candidate was to be appointed; and.
- the criteria used to assess the candidate's suitability for appointment.

The Commissioner addressed the Panel with regard to Mr Dale's suitability for appointment.

Mr Dale was questioned in detail by Panel Members with regards to his proposed appointment.

The public and press were then excluded from the meeting whilst the Panel reviewed the proposed appointment.

The meeting was then re-opened to the public and the press.

RESOLVED to recommend to the Police and Crime Commissioner that Mr Andrew Dale should be appointed to the post of Chief Finance Officer (Treasurer) for the Office of the Police and Crime Commissioner.

This page is intentionally left blank

Chesterfield Community Safety Partnership Action Plan 2017-18

Priority 1 :- Substance Misuse. Working to tackle the impact of drugs and alcohol on communities.								
Key Action	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation	Update from Meeting 19/01/2017	PCC Funding
Work with partners and stockholders including Licensees to develop lasting solutions to Anti-social behaviour driven by the use of alcohol and drugs. This will include the development of the INTOXICATED campaign and locally Who's Taking You Home.	CBC DCC Police CSP	Reduction in violence and ASB reported on Town Centre section.				£7,000.00	The funding was increased to £8000. Martin Key stated that Chesterfield's use of alcohol health output was the worst in the County and in the top 10 Nationally. CBC are working with Public Health to identify and combat binge drinking between the 16-30 age group and those professionals who drink at home after work. There was also a link with substance misuse and mental health.	£8,000.00
Final agreement on public space protection order prohibitions and implementation by Nov 2017.	CBC Ester Thelwell Dianne Illsley	Reduction in violence and ASB reported on Town Centre section. Reduction in dog related issues in local parks.					£10,000 had been put aside by CBC for the changes in the new PSPO's Action planning meeting has been held and spend agreed as evidenced in this plan.	
Key Action	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation		
To use all powers available to partners and stakeholders relating to issuing and monitoring Licenced premises, including consideration of early morning restrictions orders and the use of banning orders.	CBC DCC CSP	To complete the LAAA application and implement early closing restrictions on Town Centre section.				£2,000.00	The funding was reduced to £1000. Martin Key stated that the LAAA had not been submitted by CBC as DCC had already submitted a bid around the same issues. This was linked to alcohol and associated asb. This was being driven at County level with the required intel being made available.	£1,000.00
Key Action	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status			
Continue the work to eliminate the effect of drug dealing in our local communities, for partners and stakeholders to minimise the effects of County Lines on our local estates and neighbourhoods.	CBC Neighbourhoods Police CSP	Number of identified premises				C/N	Martin Key was asking for statistical information regarding drug dealing and the local disturbance. Dave Harrison stated that the number of offences and convictions given had come from the drugs awareness meeting. However due to the new police software individual statistics and data were not yet available (Niche) He requested that the substance misuse agencies supplied an input at future meetings.	
Key Action								
To continue the work of the established County Lines Action Meeting CLAM and report any best practise at a County level for development of a Derbyshire protocol.	CSP CBC Police	Development of final protocol and identified safeguarding measures.				C/N	Michael Moore stated that the number of specific County Lines addresses were restricted due to the parameters used to identify such addresses however there were more addresses subjected to drug misuse and this information had come from police intelligence.. He stated that there had been a flooding of the local area with Class 'A' drugs	

<p>Continue to update and develop the County Lines Action Plan and support other areas to develop an equivalent plan.</p>						<p>and that this data needed to be made available to all partners, especially those with a vested interest i.e. housing. Rob Bowns stated that there had been an increased used of E-Cins by partners. Dave Harrison mentioned the meeting next week regarding disclosure of such information especially that that falls outside the current ASB information sharing protocol agreement. This included OCG convictions and data linking criminality to vulnerability. Jill Portman stated that not all drug related crime had OCG links and that local crime was causing a problem on the estates. Michael Moore quoted Jon Roddis' statement at the last drugs availability meeting and that the number of identified addresses and actions taken be made available. He stated that the effects of localised crime is having a much wider detrimental effect on the estates than crime causing problems. CSP's plan had been deemed as good practise by DI McDonald</p>	
---	--	--	--	--	--	---	--

Priority:- 2 Organised Crime Groups								
Key Action		Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation	Update from Meeting 19/01/2017	
<p>Continue the work to eliminate the effect of drug dealing in our local communities, for partners and stakeholders to minimise the effects of County Lines on our local estates and neighbourhoods.</p>	<p>CBC Neighbourhoods CSP Police</p>	<p>Number of disrupted premises</p>				<p>£2,000.00</p>	<p>Accepted</p>	<p>£2,000.00</p>
Key Action	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status			
<p>To attend and support the work of the local OCG group to use a number of interventions and actions to disrupt the activity of identified OCG's</p>	<p>DCC Probation CSP</p>					<p>C/N</p>	<p>Di Illsley stated that the Partnership will continue to work towards disrupting drug dealing and the current project will continue.</p>	
<p>Continue the work to eliminate the effect of drug dealing in our local communities, for partners and stakeholders to minimise the effects of County Lines on our local estates and neighbourhoods.</p>	<p>CSP CBC Police</p>					<p>As above</p>	<p>This item is to be removed from the plan as all of the current OCG's (with the exception of Op Trebeck) are coming to an end.</p>	

Priority:- 3 Cyber Crime								
Key Action		Measure of success	Due Date	Update (with date)	RAG Status		Update from Meeting 19/01/2017	
<p>To develop and inform members of the public about internet security and cyber safety. Particularly</p> <ul style="list-style-type: none"> Older residents Children. <p>Also look at using Child Exploitation on-line protection agency.</p> <p>getsafeonline.org</p> <p>Also develop working streams with Locality and Commissioning Group for children and young adults.</p>	DCC CSP Police					£4,000.00	The PCC has the lead on this issue	£4,000.00
To work with and contribute to the development of the county wide Cyber-crime action plan.	DCC Dianne Illsley Les Rawson. Dave Harrison.					C/N	<p>Dave Harrison mentioned the Saltmine production that is currently being rolled out across the CBC area. 22 primary schools are taking the production with the intention of delivering it to over 2200 9-10 year old children. This is being paid for by the CSP and police however schools will have to pay next year.</p> <p>Martin Key stated that there was a public information package available regarding online scams. This is split into information for the general public, older people and children. Child exploitation is a different strand.</p> <p>Rob Bowns stated that there were now 38000 signed up for the Neighbourhood Watch alerts. Police had attended key public events promoting on line crime intelligence on the police website.</p> <p>Michael Moore stated that there was a lack of cyber-crime within the current policies and a need to build public awareness regarding this.</p> <p>Dave Harrison stated that there was an internet safety day on 07/02/2017.</p>	
Chesterfield will be working alongside the County Cyber-crime working group.	DCC Dianne Illsley Les Rawson. Dave Harrison.						Contact has been made with Michelle Collins at DCC CSU, Chesterfield will be invited to all future planned meetings and best practice in this area of work delivered locally.	

Priority: 4 Improving Support for Victims								
Key Action		Measure of success	Due Date	Update (with date)	RAG Status		Update from Meeting 19/01/2017	
The partnership will work to prevent and protect victims of both crime and anti-social behaviour this includes, <ul style="list-style-type: none"> • Modern Day slavery, • Human trafficking • Hate crime • Sexual Exploitation 	DCC CSP Police Victim Support SV2						Dianne Illsley stated that County and Local groups had been set up. Dave Harrison stated that the PCC is leading on County ASB information sharing being amended and more groups being given access to share such information Michael Moore stated that we should possibly include County Lines victims. Dave Harrison stated that County Lines victims are referred to Neighbourhood Watch. New groups had been set up on the Loundsley Green estates Martin Keys stated that a bid for £65000 had been submitted to the Community Fund for targeted community support in deprived wards. This is a 16 month project with a dedicated officer running a community mentoring scheme in the Hasland, Rother and Staveley areas. Contact has been made with Michelle Collins from DCC CSU, with a request to be incorporated with the working group.	

Priority:- 5 Anti-social Behaviour								
Key Actions	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation	Update from Meeting 19/01/2017	
Work to continue to tackle Anti-Social behaviour in our neighbourhoods and open spaces. This will include a number of measures,	CSP CBC Police						Di Illsley stated that many of the strands attached are already in existence with Be-Safe identifying ASB hot spots and directed patrols. A discussion then took place regarding the Beetwell Street bus station issue with Dave Harrison suggesting 'ecure by design' with possible fencing off of the area. John Turner stated that the extra CCTC camera at the Beetwell Street Bus Station has been beneficial in securing evidence and conviction of offenders. Jan Clark-Humphries stated that there are issues with staffing to secure patrols in the area after 10pm.. John Turner suggested that there may be an issue with DCC over the gating of the pavement and it may be better to block off the alcoves. Michael Moore suggested that there are other issues in addition to those mentioned here.	

							Di Illsley stated that a partnership approach is required. The CSP would co-ordinate this approach to specific problems as and when necessary or when they arise but everyone needs to work together.	
• Education								
• Information								
• Enforcement								
• Prevention/diversionary.						£ 4,000.00	Di Illsley mentioned the funding and diversionary activities already in place and those planned for the summer months. These included Extreme Wheels, Sporting United events and Sporting Futures.	£4,000.00
• Support for victims								
• Open spaces								
• Funding for long term solutions.						£2,000.00		£2,000.00
Key Action Continue to work with and improve the use of the ECINS system for information sharing and meeting structuring.	Meredith Ezard, Jill Portman Dave Harrison Les Rawson.						The ECINS system has been proven to be a very useful tool to support the work of local practitioners who deal with ASB cases as part of their role and remit.	

Priority:- 6 Domestic violence and Hate Crime.							Update from Meeting 19/01/2017	
Key Actions		Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation		
To deliver the County plan in relation to domestic violence.	DCC Dianne Illsley						Di Illsley stated that this is an on-going project that she Chairs.	

Key Actions	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status		Update from Meeting 19/01/2017	
Support the work of SV2,	Dianne Illsley						The last plan was 20-25 actions long and as such was unfeasible to deal with at local CSP level. A reduction in projects is underway with DCC working on the plan of action. Jill Portman requested that the updated plan be made available to all partners.	

Priority:- 7 Integrated Offender Management.							Update from Meeting 19/01/2017	
Key Actions		Measure of success	Due Date	Update (with date)	RAG Status	Funding allocation		
To continue to support the project by attending meetings and contributing to the overall agenda at a County level		Measures to be agreed with project leads.				C/N	Di Illsley stated that the CSP lead on this with housing in attendance. This is a continuing project with the IOM using E-Cins to manage their cases,	
Key Actions	Owner / Lead Agency	Measure of success	Due Date	Update (with date)	RAG Status			
To take local interventions using ASB tools to prevent further offending and manage conduct locally. CBO's	Police.						Di Illsley stated that this was an on-going project. John Turner stated that there had been complaints from businesses in the Brampton area about the raise in ASB since the IOM moved up there. However, as a result ASB in the Town Centre is reducing along with shop theft. He stated that the CBO's are working towards this reduction and that the new legislation is being used appropriately and proportionately. Dave Harrison stated that most of the recent CBO's now have a 5 year term.	
								£20,000.00

Reserve pot for unallocated priorities, £5,000.00, this may be allocated during the Partnership planning day. The PCC's Office will be notified of final agreed plan once this event has taken place.	£25,000.00
---	-------------------

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 17 CO2	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 21.03.17
	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its	Date for next progress monitoring report TBC.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			review and the cost benefit analysis.		views in the final executive decision.	
Page 19						
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

This page is intentionally left blank

CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME : COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE for 21 MARCH 2017

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
1	21.03.17	Health Scrutiny / Deprivation, including Press Red work	Report considered on 13.09.16. Consider progress since 13.09.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health & Wellbeing</i>
2	21.03.17	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Report considered 13.09.16. Consider progress since 13.09.16.	<i>Statutory requirement at least once per year</i>	<i>Health & Wellbeing</i>
Scrutiny Project Groups :					
	TBC	Venues	Agreed to set up Scrutiny Project Group – joint lead Tricia Gilby & Lisa Derbyshire - CCO 24.05.16. Agreed to defer start – CCO 5.07.16	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Town Centre & Visitor Economy</i>
		Workforce Strategy Steering Group (Corporate Working Group)	Request to include Scrutiny Member on Steering Group (24.01.17)	<i>CCO 5.07.16</i>	<i>Business Transformation</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
Items Pending Reschedule or Removal :					
	TBC	Impacts of Welfare Reform (Universal Credit)	Report considered 24.01.17. Progress report requested July 2017 (subject to outcome of annual scrutiny work programming)	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Customers & Communities, Health & Wellbeing,</i>
	TBC	Monitoring: Community Engagement, Internal Communications, etc	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise.	<i>New Leisure Facilities (SPG), EW 05.06.14, Cabinet 23.09.14.</i>	<i>Governance, Business Transformation</i>
	TBC	Monitoring: Review of decision to stop locking park gates at night	Progress reported 15.09.15 and 24.11.15 – CCO requested account be taken of its views in final decision.	<i>CCO 8.01.15</i>	<i>Health & Wellbeing</i>
	TBC	Monitoring: Recommendations of SPG on Friends Groups	SPG recommendations approved by CCO 24.01.17 to submit to Cabinet.	<i>Friends Groups (SPG), CCO 24.01.17</i>	<i>Health & Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<i>New Business Items Proposed :</i>					

Page 23

Note:

Members may wish to schedule items from the Forward Plan and Scrutiny Monitoring Form into the work programme.

[KEY to abbreviations :

OP = Overview and Performance Scrutiny Forum.

CCO = Community, Customer and Organisational Development Scrutiny Committee.

EW = Enterprise and Wellbeing Scrutiny Committee.

TBC = To be confirmed].

This page is intentionally left blank

**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Tuesday, 24th January, 2017

Present:-

Councillor P Innes (Chair)

Councillors Dyke
L Collins

Councillors Flood
Niblock

Councillor Caulfield +++++

Councillor Simmons +++++

Andy Bond, Town Centre Operations Manager +++

Damon Bruce, Head of Customer Centric Services +

Martin Elliott, Committee and Scrutiny Coordinator +++++

Anita Cunningham, Policy and Scrutiny Officer

Kate Harley, HR Manager ++

Brian Offiler, Committee and Scrutiny Coordinator

Paul Radcliffe, Benefits Manager +

+ Attended for Minute No. 31

++ Attended for Minute No. 32

+++ Attended for Minute No. 33

++++ Attended for Minute No. 34

**29 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

30 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Borrell and Sarvent.

31 **CABINET MEMBER FOR CUSTOMERS AND COMMUNITIES -
IMPACTS OF WELFARE REFORM (UNIVERSAL CREDIT)**

The Head of Customer Centric Services and the Benefits Manager gave a presentation to the Committee on the main changes to the benefits system and the impacts on claimant households, arvato services and the Council.

Implementation of Universal Credit (UC) had commenced for new claims from single young people in March 2015 and was due to be rolled out for all new claims and changes in circumstances in November 2017, with migration of all other claims due between 2018 and 2021. Arvato staff were working with the Department for Work and Pensions (DWP) and the Council's housing staff to manage the increased workloads and to mitigate the impacts on households as far as possible.

It was noted that the introduction of UC was having a significant impact on the level of rent arrears, as there was usually a six week wait for the first payment of UC, the housing element of this was paid to the claimant rather than the landlord and some claimants were having their payments sanctioned. Currently average rent arrears for Council tenants was much higher for those tenants on UC (£828 average arrears) than for those on Housing Benefit (£228), with 79% of UC claimants having arrears compared to 38% of Housing Benefit claimants.

It was confirmed that the Council could request managed payments of the housing element of UC be made to it by DWP as landlord where there was the potential for tenants to fall in to arrears.

The reduction in the benefit cap in autumn 2016 was currently affecting 81 households in the borough, with an average reduction in Housing Benefit paid of £49 per week. Benefits advisers were working with families to assist them to claim the benefits to which they were entitled and to minimise the impact of the cap. It was hoped that funding of the two benefits advisers would be extended.

The budget for Discretionary Housing Payments (DHP) to assist those who were most vulnerable had been increased in 2016/17, and it was confirmed that it was expected that this would be fully utilised. The budget for 2017/18 had not yet been decided.

Further welfare reform changes in the future included:

- From April 2017 removal of housing support for UC claimants aged 21 and under;
- From April 2019 capping Housing Benefit for tenants in social housing to Local Housing Authority rates.

The implications of these changes for rent collection and housing allocation policies would need to be worked out.

A new project was currently being developed using voicemail and text messages to make it easier for tenants to keep up payments and to access advice and to enable better management and control of payments. It was confirmed that written reminders would still be issued where necessary.

It was noted that the Department for Work and Pensions Select Committee had met recently to take evidence on progress in introducing UC nationally and its impact.

Members indicated that they may have further questions on this issue, and it was suggested that such questions be sent to the Chair for him to raise with the officers and that a progress report be provided to the Committee in July, subject to the outcome from the annual scrutiny work programming process.

The Chair thanked the Head of Customer Centric Services and the Benefits Manager for their input to the meeting.

RESOLVED

- (1) That the report be noted.
- (2) That members submit any further questions to the Chair to be forwarded to the officers for a response.
- (3) That, subject to the outcome of the annual scrutiny work programming process, a progress report be submitted to the Committee in July 2017.

32 **CABINET MEMBER FOR BUSINESS TRANSFORMATION -
PROGRESS REPORT ON WORKFORCE FIT FOR THE FUTURE**

The Human Resources Manager reported progress to the Committee on three main elements of developing the Council's workforce as part of the Workforce Strategy.

An online learning platform was being launched in February, initially for managers and then for all staff from early March. This would eventually include 150 learning modules and would provide greater flexibility for staff to undertake mandatory training and enable managers to monitor progress. Consideration was being given to including a streamlined EPD process within this, which would support greater consistency between personal and corporate objectives.

The Member Development Working Group was keen to engage Members in the implementation of the elements of the learning platform for Members, which would be launched in the next few months.

The Council's Investor in People (IiP) accreditation had been due for re-assessment in June 2017. As this would have been against the revised 6th generation standard, it had been agreed, on the basis of an assessor's review earlier in January, to extend the existing accreditation until January 2018. An action plan would be developed in the next three months to determine how the new standard could be achieved in January 2018, to enable the Council to decide whether to seek such accreditation. The Workforce Strategy would be revised to more closely match the requirements of the new IiP standard.

It had now been confirmed by central government that the Council's target for apprenticeships would be 23 new apprenticeships each year with effect from April 2017. The Corporate Management Team was currently considering possible options for such apprenticeships, either new apprentices or upskilling opportunities for the existing workforce.

The Chair asked whether consideration had been given to the Committee's previous request for a Scrutiny Committee Member to be included on the Workforce Strategy Steering Group. The Human Resources Manager agreed to investigate this. In the event of this being agreed Councillor Flood agreed to be nominated as the Committee's representative.

Arising from questions from Members and discussion the following points were raised:

- Experience of supporting existing apprentices within some areas of the Council would form a good basis for how this could be done more widely;
- The apprenticeships would be established posts leading to regular employment;
- Managers were taking account of succession planning when determining possible apprenticeship opportunities;
- Whilst there was concern at the cost of the new liP standard accreditation, it was recognised that revising the Workforce Strategy to more closely match the requirements of this standard would provide a good self-assessment and challenge for the Council if it decided not to seek accreditation under the new standard.

The Chair thanked the Human Resources Manager for her input to the meeting.

RESOLVED

- (1) That the report be noted and the direction of the work on the Workforce Strategy be supported.
- (2) That a response be provided to the Committee's previous request for the Workforce Strategy Steering Group to consider whether a Scrutiny Committee Member could be included in the Group and that Councillor Flood be nominated to attend in the event of this being agreed.

33 CABINET MEMBER FOR TOWN CENTRE AND VISITOR ECONOMY - OUTDOOR MARKETS PROGRESS REPORT

The Town Centre Operations Manager reported progress in respect of the outside market since the previous report to the Committee in March 2016.

It had not been possible at that time to pursue the options which had been identified for reconfiguration of the main market square due to financial constraints and the Council's VAT position.

Some small improvements had been implemented over the last 12 months, although market traders remained supportive of a more comprehensive reconfiguration project, rather than separate minor works.

The town had been accepted on to the Healthy High Streets project, which provided support through external corporate partners to help guide and mentor the retail offer in the town centre over a three year period. This had involved a collaborative approach with some of the major retailers, bringing together all sections of the town, including Vicar Lane, the Pavements Shopping Centre, independent businesses and both the markets and High Street along with help from Destination Chesterfield, resulting in added value to town centre events, including delivery of the grotto in the Market Hall at Christmas, which attracted nearly 1,000 children.

The Healthy High Streets group had produced an action plan for the year ahead, focussing on two key deliverables, communication and events, with the aim of delivering well publicised, good quality events in order to drive footfall through the town.

Attempts to identify funding opportunities, working with the Economic Development Team as part of the Town Centre masterplan, to deliver the reconfiguration project were continuing, and once funding could be identified the stakeholder consultation on the options previously identified could be revisited. It was hoped that some progress could be achieved over the next 12 months.

Arising from questions from Members and discussion the following points were made:

- The scheduling and timing of the Christmas Lights switch on event (4.45 pm on a Sunday) was based on consultation with retailers;
- Whilst it was hoped to include a dedicated entertainment area as part of any future reconfiguration, it was noted that funding would need to be identified for regular good quality entertainment. It was hoped to build on the recent collaborative working with traders and retailers to explore possible options. In the meantime good quality buskers were being encouraged, in line with a code of conduct;

- It was noted that there had not been a continental market for the last three years, as there had not been sufficient interest from the organisers. Alternatives for this were being considered through the Markets Consultative Committee and in consultation with the organiser of the artisan market;
- It was noted that Staveley Town Council had obtained grant funding for a portable ice rink at Christmas, which had been very popular. The Town Centre Operations Manager agreed that options for this would be considered for next Christmas.

The Chair thanked the Town Centre Operations Manager for his input to the meeting.

RESOLVED –

That the report be noted and Members' comments be taken into consideration.

34 SCRUTINY PROJECT GROUP REPORT ON FRIENDS GROUPS

Councillor Caulfield, Scrutiny Project Group Lead Member, presented the Scrutiny Project Group's report on Friends Groups to the Committee.

The project group had been set up to look at how friends groups worked with the Council to improve local parks and open spaces. The report detailed the objectives of the review, its findings and analysis, including a survey of all the friends groups and research of related documents used by other authorities, and its recommendations.

The Chair thanked Councillor Caulfield and the members of the project group for the group's work and report.

RESOLVED –

That the recommendations of the Scrutiny Project Group's review of friends groups as detailed below be approved to be recommended to Cabinet, including any corporate considerations:

- (1) That an up-to-date data base of Friends of Groups is maintained by officers and that all Friends of Groups are given a single point of contact at the council to facilitate streamlined , effective and

accountable channels of communication between groups and the council.

- (2) That an annual survey with Friends Groups be carried out to collect information on their activities and achievements to enable the council to see how their work is contributing to the delivery of the councils objectives, as set out in the Parks and Open Spaces Strategy.
- (3) That all Friends Groups should have an agreed Management or Master Plan which has been developed in consultation with both the Council and the local community which clearly sets out both the group's and the council's role with regards to the development of the park or open space.
- (4) That Friends Groups be provided with information and guidance, as required, from the Communications and Marketing Team on how to publicise their activities to, and engage effectively with, their local communities.
- (5) That the documentation made available to new Friends Groups by the council is reviewed and refreshed, and that a knowledge bank of templates and guidance documents are made available to assist groups to put key documents and policies, including a strong constitution, in place.
- (6) That to facilitate effective communication channels between the council and friends groups, and between friends groups in Chesterfield, that a Friends Group Committee be established, also that a bi-annual Friends Group newsletter be published which will also enable the work of Friends Groups to be shared and celebrated with a wider audience.
- (7) That officers work closely with, and provide advice and guidance to Friends Groups who are bidding for external funding in order to reduce duplication, increase coordination and ensure better outcomes from the bids.

35 FORWARD PLAN

The Committee considered the Forward Plan for the period 1 February – 31 May 2017.

RESOLVED –

That the Forward Plan be noted.

36 WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE

The Committee considered the list of items included on its Work Programme for 2016/17.

It was noted that the first scrutiny work programme action planning day would be on 1 February, 2017, and following the work programming process new work programmes would be developed for each of the Scrutiny Committees for 2017/18.

RESOLVED –

That the work programme be approved.

37 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 13 September, 2016 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.

This page is intentionally left blank